

Seattle Permits

— part of a multi-departmental City of Seattle series on getting a permit

Certificate of Liability Insurance

Permit Applicant: Give this memo to your insurance broker or agent.

Seattle Transportation requires a Certificate of Liability Insurance for some types of Street Use Permits.

Minimum Liability Insurance Requirement:

\$1,000,000 each occurrence Combined Single Limit Bodily Injury and Property Damage

Wording on the Certificate of Insurance must be as follows:

1. The City of Seattle is an additional insured under the commercial general liability insurance as respects any street use permit issued by the City of Seattle.
2. The City of Seattle shall be given not less than thirty (30) days notice of cancellation of the policy, except ten (10) days for non-payment.

Comprehensive General Liability insurance must cover the period of the permit and include:

- Premises Operations
- Products and Completed Operations
- Broad Form Property Damage Liability
- Personal Injury
- City of Seattle included as an additional insured for primary limits of liability
- For shoring permits only: Explosion, Collapse, Underground Property Damage ("X,C,U") and Subsidence*

Send certificates of insurance with attached additional insured endorsement or blanket policy wording appropriate for governmental permitting to:

Street Use Section
Seattle Transportation
700 - 5th Avenue, Suite 3700
P.O. Box 34996
Seattle, Washington 98124-4996

**Additional requirements apply to shoring permits:*
Contact City of Seattle Risk Management Division for details and forms at telephone number (206) 386-0071 or by email at riskmanagement@seattle.gov.

IMPORTANT NOTICE TO INSURANCE BROKER/AGENT:

The City of Seattle must be an additional insured with a CG 20 12 or CG 20 26 additional insured endorsement, an equivalent additional insured endorsement or an appropriate blanket additional insured endorsement.

The additional insured endorsement must reflect the City's role as a governmental entity issuing a permit. This excludes the CG 20 09, CG 20 10 and CG 20 33 forms, because the permit applicant isn't performing any work for the City. It also excludes blanket additional insured wordings that refer to written agreements or contracts, because permits are not agreements or contracts.

The additional insured endorsement or blanket policy wordings must be attached to the certificate or the insurance will not be approved.

www.seattle.gov/transportation



City of Seattle
Seattle Department of Transportation
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